FINANCIAL STATEMENTS

For the Years Ended
June 30, 2016 and 2015
Prepared for:
UNITED WAY OF BENTON & LINCOLN COUNTIES

ANDERSON GROUP

CERTIFIED PUBLIC ACCOUNTANTS, LLC

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
United Way of Benton & Lincoln Counties

We have audited the accompanying statement of financial position of United Way of Benton & Lincoln Counties (a non-profit organization) as of June 30, 2016 and 2015, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Way of Benton & Lincoln Counties as of June 30, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The statements of revenue and expenses by county on pages 14 and 15 are presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Anderson Group CPAs, LLC Corvallis, Oregon August 17, 2016

United Way of Benton & Lincoln Counties Statement of Financial Position As of June 30,

	2016		2015
ASSETS Cash Pledges receivable Property, equipment and software (net)	\$	248,931 249,623 6,248	\$ 243,049 227,274 8,656
TOTAL ASSETS	\$	504,802	\$ 478,979
LIABILITIES			
Payroll liabilities Grants payable Designations payable	\$	19,601 141,940 179,852	\$ 11,719 125,856 162,632
TOTAL LIABILITIES		341,393	300,207
NET ASSETS			
Unrestricted Unrestricted - Board designated		100,566 62,843	115,929 62,843
TOTAL UNRESTRICTED NET ASSETS		163,409	178,772
TOTAL LIABILITIES AND NET ASSETS	\$	504,802	\$ 478,979

United Way of Benton & Lincoln Counties Statement of Activities For the Years Ended June 30,

	2016	 2015	
SUPPORT AND REVENUE Gross campaign results Less: Allowance for uncollectible pledges Less: Donor designations In Kind Contributions Administrative services revenue Special events Interest income Miscellaneous income	\$ 487,705 (7,605) (121,082) 49,513 8,466 1,612 1,537 3,000	\$ 531,525 (10,809) (110,613) 52,346 11,343 2,100 272 550	
TOTAL SUPPORT AND REVENUE	423,146	476,714	
EXPENSES Program Expenses: Allocations and other programs	373,999	430,003	
Support Services: Management and general Fundraising	20,248 44,262	32,137 76,770	
TOTAL EXPENSES	438,509	538,910	
Decrease in Unrestricted Net Assets	(15,363)	(62,196)	
NET ASSETS - BEGINNING OF YEAR	178,772	240,968	
NET ASSETS - END OF YEAR	\$ 163,409	\$ 178,772	

United Way of Benton & Lincoln Counties Statement of Functional Expenses For the Year Ended June 30, 2016

(With Comparative Totals for the Year Ended June 30, 2015)

	2016								2015	
				Support	t Serv	ices				
		cations and er Programs		nagement d General	F	Fundraising		Total		Total
Allocations to agencies	•	000 004	•		•		•	000 004	•	000 005
Gross allocations awarded Less: Donor designations	\$	209,664 (121,082)	\$	-	\$	-	\$	209,664 (121,082)	\$	309,285 (110,613)
Net Allocations to agencies		88,582		-		-		88,582		198,672
Payroll and payroll related	·					_		_		_
Salaries		141,116		5,701		20,502		167,319		162,071
Payroll taxes		13,627		584		2,150		16,361		14,500
Employee benefits		21,549		903		3,222		25,674		28,141
Total Payroll and payroll related		176,292		7,188		25,874		209,354		204,712
Travel and meals		7,395		164		657		8,216		9,596
Rent and occupancy		44,725		994		3,976		49,695		50,941
Communications		9,091		222		809		10,122		8,275
Service charges		549		790		1,368		2,707		2,372
Insurance		1,932		1,119		230		3,281		2,835
Professional fees		9,555		7,712		849		18,116		17,985
Dues and subscriptions		1,428		1,121		127		2,676		1,333
Community involvement		1,217		[′] 27		108		1,352		340
Supplies		2,626		43		2,215		4,884		9,788
Postage		1,149		82		137		1,368		2,506
Printing		4,694		94		2,207		6,995		4,620
State charitable fund drive fee		1,153		_		4,613		5,766		4,791
Volunteer expense		2,241		48		121		2,410		1,234
Advertising		1,947		_		102		2,049		1,554
Day of Caring and event expense United Way of America		8,577		-		-		8,577		6,254
annual membership fee		4,678		407		-		5,085		4,438
Miscellaneous		282		106		346		734		877
Depreciation		5,886		131		523		6,540		5,787
TOTAL FUNCTIONAL EXPENSES	\$	373,999	\$	20,248	\$	44,262	\$	438,509	\$	538,910

United Way of Benton & Lincoln Counties Statement of Cash Flows For the Years Ended June 30,

		2016		2015	
CASH FLOWS FROM OPERATING ACTIVITIES Decrease in Net Assets	\$	(15,363)	\$	(62,196)	
Adjustments to reconcile decrease in net assets to net cash provided (used) by operating activities: Depreciation In kind donation of capitalized software (Increase) Decrease in Pledges receivable Increase in Payroll liabilities Increase (Decrease) in Grants payable Increase in Designations payable		6,540 (760) (22,349) 7,882 16,084 17,220		5,787 - 14,289 2,322 (4,289) 50,669	
Net Cash Provided by Operating Activities		9,254		6,582	
CASH FLOWS FROM INVESTING ACTIVITITES Purchase of property and equipment	_	(3,372)	_	_	
Net Cash Used by Investing Activities		(3,372)	_	-	
Net Increase in Cash		5,882		6,582	
Cash at Beginning of Year		243,049		236,467	
CASH AT END OF YEAR	\$	248,931	\$	243,049	

NOTE 1 - NATURE OF ACTIVITIES

United Way of Benton & Lincoln Counties – an independent, locally managed not-for-profit organization – brings people and communities together to advance the common good by creating a better life for us all. United Way has been redesigning systems, coordinating multisector partnerships, educating policymakers, investing in targeted programs, and engaging United Way's volunteers in significant ways in Benton County since 1954 and in Lincoln County since 1955.

United Way's mission is to "increase the organized capacity of people in Benton and Lincoln counties to care for one another." Achieving this means we span many altitudes, from the ground-level work of mobilizing volunteers and funding basic needs programs, to the high-level work of forging system-wide change and creating effective strategic partnerships. We deliver on our mission in the following ways:

- Providing funding support for programs meeting basic needs today
- Working with community stakeholders to address and Break the Cycle of Childhood Poverty
- Supporting affordable, quality childcare so families can work
- Promoting educational supports for youth, so they can stay on track in school
- Ensuring access to life and job skills training for youth and young adults so they can succeed in life
- Promoting financial literacy so more people can make smart choices about their opportunities and challenges
- Promoting community-wide volunteerism

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables and other liabilities in accordance with accounting principles generally accepted in the United States of America.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation

The Organization reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted.

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted net assets depending on the existence or nature of any donor restrictions. All donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restriction.

Contributions of cash and other assets are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified into unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same year in which the contributions are received are classified as unrestricted contributions. There were no temporarily or permanently restricted net assets as of June 30, 2016 and 2015.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principals requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Income Tax Status

The corporation is qualified as an organization exempt from federal and state income tax under Internal Revenue Code Section 501(c)(3). Information returns are filed annually with the federal and state governments under this exempt status.

Cash and Cash Equivalents

Cash and cash equivalents include all monies in banks and highly liquid investments with maturity dates of less than three months. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property, Equipment and Software

Acquisitions of land, building and equipment in excess of \$500 are capitalized. Buildings and improvements are depreciated over 10 to 25 years, while equipment and software are depreciated over an average of 5 years. Depreciation is computed using the straight-line method based on the various classes of assets.

Donations of land, building and equipment are recorded as support at their estimated fair value on the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose.

Public Support and Revenue

Annual campaign contributions are generally available for unrestricted use in the related campaign year unless specifically designated by the donor. The annual calendar year campaigns begin in the fall of the prior year. Pledges received for the 2015 and 2014 calendar year campaigns were recorded as revenue during the years ended June 30, 2016 and 2015, respectively. Pledges are generally received during the pledge year. As of June 30, pledges that have not been received for the previous calendar year are written off as uncollectible.

The Organization also acts as an agent for collection and distributions of other funds, which are accounted for as agency funds, thus not reported on the accompanying Statement of Financial Activities.

Contributions are reported as either temporarily or permanently restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified as unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met within the same year as received are reported as unrestricted contributions in the accompanying financial statements.

The Organization uses the allowance method to estimate uncollectible pledges. The allowance reduces pledges receivable, recorded in the statement of financial position, to estimated net collectible amounts. The allowance is based on prior years' experience and management's analysis of specific promises made.

For the years ended June 30, 2016 and 2015, management estimated the allowance at 7% for Benton County pledges and 10% for Lincoln County pledges, amounting to \$13,744 and \$14,685 as of June 30, 2016 and 2015, respectively.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Contributed Services

A number of volunteers have made significant contributions of time to United Way's programs and fund-raising campaign. The value of this contributed time does not meet the criteria for recognition as contributed service revenue/expense and, accordingly, is not reflected in the accompanying financial statements.

Functional Allocation of Expenses

The costs of providing program and supportive services have been summarized on a functional basis in the statements of activities and changes in net assets and the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supported services.

Comparative Data

The amounts shown for the year ended June 30, 2015 in the accompanying statement of functional expenses are included to provide a basis for comparison with 2016. Accordingly, the 2015 totals are not intended to present all information necessary for a fair presentation in conformity with accounting principles generally accepted in the United States of America. Such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2015, from which the summarized information was derived.

Concentrations

Credit risk: The Organization places its cash and temporary investments with various financial institutions. As of June 30, 2016 and 2015 none of the bank balances exceeded the federally insured limit.

Geographic location: The Organization receives a majority of its donations from individuals and organizations within the same geographic region of Benton and Lincoln counties.

Pledges: There are four local employers and donors who each account for over 5% of the Pledges receivable as of June 30, 2016. Approximately 63% of the Pledges receivable are from individuals employed by these three local employers or the employers themselves.

Subsequent Events

Subsequent events are events or transactions that occur after the balance sheet date but before financial statements are issued. The Organization recognizes in the financial statements the effects of all subsequent events that provide additional evidence about conditions that existed at the date of the balance sheet, including the estimates inherent in the process of preparing the financial statements. The Organization's financial statements do not recognize subsequent events that provide evidence about conditions that did not exist at the date of the balance sheet but arose after the balance sheet date and before financial statements are available to be issued. The Organization has evaluated subsequent events through August 17, 2016, which is the date the financial statements are issued.

NOTE 3 - PLEDGES RECEIVABLE

Pledges receivable consist of public pledges of contributions to the Organization. These pledges consist of payroll deductions from employees of various businesses and direct contributions from businesses and individuals. An allowance for uncollectible pledges is based on historical information. Pledges receivable consisted of the following as of June 30,:

	<u>2016</u>	<u>2015</u>
Pledges receivable Allowance for uncollectible pledges	\$ 263,367 (13,744)	\$ 241,959 (14,685)
Net Pledges Receivable	<u>\$ 249,623</u>	<u>\$ 227,274</u>

To the extent that corporate and individual pledges receivable have been designated by the donor for a specific agency, a corresponding liability for designations payable has been recorded. At June 30, 2016 and 2015, these designations, net of allowance for uncollectible pledges totaled \$179,852 and \$162,632, respectively.

NOTE 4 - PROPERTY, EQUIPMENT AND SOFTWARE

Property, equipment and software consisted of the following at June 30,:

	<u>2016</u>	<u>2015</u>
Furniture and fixtures	\$ 8,572	\$ 8,572
Office equipment	5,069	5,069
Computer hardware and software	24,584	20,451
	38,225	34,902
Accumulated Depreciation	<u>(31,977)</u>	(25,436)
Net Property, Equipment and Software	<u>\$ 6,248</u>	<u>\$ 8,656</u>

NOTE 5 - GRANTS PAYABLE

The Organization conducts an open, competitive process to distribute undesignated funds among community partner agencies based on pledge/contribution results from the annual campaigns, which end on June 30th of each year. Applicant agencies must meet minimum funding criteria to be accepted into the granting cycle. Acceptance into the granting cycle does not guarantee funding. Citizen volunteers, representing the interest of hundreds of donors, review all agency requests and make funding recommendations to the Organization's Board, who reviews and approves the recommendations. During the years ended June 30, 2016 and 2015, allocations were committed in the amount of \$141,940 and \$125,856 to be paid out during the following fiscal years ended June 30, 2017 and 2016, respectively.

NOTE 6 - OPERATING LEASES

Office Space – Benton County

The Organization's use of office space in Benton County is donated by another non-profit organization. The value of the monthly donated rent is estimated at \$3,500 per month. The lease expires June 30, 2017 and is renewable on an annual basis with both parties' agreement.

Office Space - Lincoln County

The Organization's use of office space in Lincoln County is donated by another non-profit organization. The value of the monthly donated rent is estimated at \$250 per month. The lease is a month-to-month lease.

Copier

In July 2014, the Organization entered into a non-cancelable operating lease for a copier, folder/inserter and postage machine. The lease requires a monthly payment of \$496 for 60 months, ending August 2019.

Future minimum lease payments for each of the next five years and in total are as follows:

Year Ending June 30,

2017		\$ 5,952
2018		5,952
2019		 5,952
	Total	\$ 17,856

NOTE 7 - BOARD DESIGNATED NET ASSETS

The Organization's Board of Directors has chosen to place the following limitations on unrestricted net assets as of June 30.:

	2	<u> 2016</u>	<u>2015</u>
Operating Reserve – Benton County	Ψ	47,338	\$ 47,338
Operating Reserve – Lincoln County Total Board Designated Net Assets		<u>15,505</u> 62,843	\$ 15,505 62,843

NOTE 8 – RETIREMENT PLAN

The Organization contributes 4% of employees' salaries to a tax shelter annuity. Contributions for the years ended June 30, 2016 and 2015 were \$4,673 and \$3,556, respectively.

NOTE 9 - IN KIND CONTRIBUTIONS AND RELATED EXPENSES

In Kind contributions were received for the following expenses during the year ended June 30, :

	<u>2016</u>	<u>2015</u>
Rent and occupancy Postage, Printing and Supplies Software Day of caring and event expense	\$ 45,492 2,875 761 385	\$ 45,000 4,606 - 2,740
Total	<u>\$ 49,513</u>	<u>\$ 52,346</u>

NOTE 10 - FAIR VALUE OF ASSETS AND LIABILITIES

Generally accepted accounting principles (GAAP) requires disclosure of an estimate of fair value of certain financial instruments. The Organization's significant financial instruments are cash, pledges receivable and other short-term assets and liabilities. For these financial instruments, carrying values approximate fair value.

The Fair Value Measurements Topic of the FASB Accounting Standards Codification establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are as follows:

Level 1 - Valuations based on quoted prices in active markets for identical assets or liabilities that the Institute has the ability to access. Valuation adjustments and block discounts are not applied to level one instruments. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these does not entail a significant degree of judgment. All of the Institute's cash equivalents are considered Level 1.

Level 2 - Valuations based on quoted prices in markets that are not active or for which all significant inputs are observable, directly or indirectly.

Level 3 - Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

At June 30, 2016 and 2015, the Organization had no liabilities that are required to be measured in accordance with FASB ASC 820-10.

United Way of Benton & Lincoln Counties Supplemental Schedule Statement of Revenue and Expenses by County For the Year Ended June 30, 2016

	Benton County	Lincoln County		Total
REVENUE		 		
Gross campaign results Less: Allowance for uncollectible pledges Less: Donor designations In Kind Contributions Administrative services revenue Special events Interest Miscellaneous income	\$ 424,263 (4,130) (120,285) 46,513 8,394 1,612 1,255	\$ 63,442 (3,475) (797) 3,000 72 - 282 3,000	\$	487,705 (7,605) (121,082) 49,513 8,466 1,612 1,537 3,000
TOTAL REVENUE	357,622	 65,524		423,146
EXPENSES Gross funds awarded	178,062	31,602		209,664
Less: Donor designations	(120,285)	(797)		(121,082)
Net Funds Awarded	57,777	30,805		88,582
Salaries	118,092	49,227		167,319
Payroll taxes	11,333	5,028		16,361
Employee benefits	18,768	6,906		25,674
Travel	6,379	1,837		8,216
Rent and occupancy	46,695	3,000		49,695
Communications	9,032	1,090		10,122
Service charges	2,043	664		2,707
Insurance	2,906	375		3,281
Professional fees	15,616	2,500		18,116
Dues and subscriptions	2,111	565		2,676
Community involvement	857	495		1,352
Supplies	4,755	129		4,884
Postage	1,301	67		1,368
Printing	5,913	1,082		6,995
State charitable fund drive fee	5,063	703		5,766
Volunteer expense	2,313	97		2,410
Advertising	1,746	303		2,049
Day of Caring and event expense	6,024	2,553		8,577
United Way of America annual membership fee	4,394	691		5,085
Miscellaneous	720	14		734
Depreciation	6,540	 -		6,540
TOTAL EXPENSES	330,378	 108,131		438,509
NET REVENUE OVER (UNDER) EXPENSES	\$ 27,244	\$ (42,607)	\$ =	(15,363)

United Way of Benton & Lincoln Counties Supplemental Schedule Statement of Revenue and Expenses by County For the Year Ended June 30, 2015

	 Benton County	 Lincoln County	 Total
REVENUE			
Gross campaign results Less: Allowance for uncollectible pledges Less: Donor designations In Kind Donations Administrative services revenue Special events Interest Miscellaneous income	\$ 460,826 (10,809) (109,383) 48,200 11,343 2,100 193	\$ 70,699 - (1,230) 4,146 - - 79 550	\$ 531,525 (10,809) (110,613) 52,346 11,343 2,100 272 550
TOTAL REVENUE	 402,470	 74,244	 476,714
EXPENSES			
Gross funds awarded	247,126	62,159	309,285
Less: Donor designations	(109,383)	(1,230)	(110,613)
Net Funds Awarded	137,743	60,929	198,672
Salaries	119,974	42,097	162,071
Payroll taxes	10,357	4,143	14,500
Employee benefits	21,291	6,850	28,141
Travel	5,406	4,190	9,596
Rent and occupancy	47,941	3,000	50,941
Communications	6,792	1,483	8,275
Service charges	1,700	672	2,372
Insurance	2,437	398	2,835
Professional fees	15,584	2,401	17,985
Dues and subscriptions	1,022	311	1,333
Community involvement	340	-	340
Supplies	9,276	512	9,788
Postage	2,362	144	2,506
Printing	4,293	327	4,620
State charitable fund drive fee	4,149	642	4,791
Volunteer expense	1,102	132	1,234
Advertising	1,320	234	1,554
Day of Caring and event expense	6,254	201	6,254
United Way of America annual membership fee	3,836	602	4,438
Miscellaneous	877	-	877
Depreciation	5,787	-	5,787
TOTAL EXPENSES	409,843	129,067	538,910
NET EXPENSES OVER REVENUE	\$ (7,373)	\$ (54,823)	\$ (62,196)